



Job Opening: Resource Technician I-II

Pay Ranges: Tech I \$28.10-\$35.85/hour, Tech II \$34.70-\$44.30/hour

Definition

Under direction of a supervisor or manager, the Resource Technician I/II provides customer and technical support for District programs, assisting managerial, engineering, and water resources staff with field and office work related to water resource management.

Duties and Responsibilities

Essential duties and responsibilities include the following:

- Assists in engineering projects and resource management work as directed in any phase of District's activities
- Communicates via telephone and email to resolve member inquiries or direct them to appropriate staff, if necessary
- Assists staff, as necessary, with membership and educational outreach, including occasional evening events
- Performs a variety of technical work supporting the operation and maintenance of safe drinking water assets such as diagnosing and resolving technical problems related to mechanical, plumbing, and electrical components
- Assists with the collection of water samples using proper sampling techniques and electronic field instruments
- Makes field observations, records pertinent data, and writes reports
- May assist in managing the deployment, maintenance, and support of fleet management
- Other duties as assigned

Employment Standards

Knowledge of:

- Customer service practices, principles, and procedures
- Computer systems and software packages related to data management
- Principles of mechanical, electrical, and plumbing maintenance and operations activities

Ability to:

- Collect data and prepare reports on field observations
- Plan and track fleet maintenance records
- Effectively represent the District's resource functions with the public, other agencies, contractors, and developers
- Analyze situations and take effective action
- Establish and maintain cooperative working relationships
- Communicate effectively verbally and in writing
- Understand and carry out verbal and written instructions
- Organize, multi-task, prioritize, and manage time effectively
- Work independently

Education and Experience

Any combination of education and experience that will provide the necessary knowledge and abilities will be considered acceptable.

A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to completion of the twelfth grade including or supplemented by courses in mechanical, electrical, plumbing, or customer service or specialized training in water resource management.

Experience: **Resource Technician I** - One (1) year of experience in performing comparable duties

Resource Technician II - One (1) year of experience in the District's service performing duties of a Resource Technician I or two years of comparable experience.

Special Requirements: Driving is an essential function and requirement for this position. Employee must maintain a valid California motor vehicle license, may be required to utilize personal motor vehicle while conducting District business, will be required to maintain insurance on personal motor vehicle and must be insurable under the District's liability insurance.

To Apply: Submit cover letter and resume to the Manager of Human Resources at hrchief@krcd.org or mail to 4886 E. Jensen Ave., Fresno CA 93725



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