

**Minutes**

KINGS RIVER CONSERVATION DISTRICT  
Board of Directors Meeting

**Date:** November 8, 2022 – Tuesday  
**Time:** 1:30 p.m.  
**Location:** 4886 E. Jensen Avenue, Fresno, CA 93725

**DIRECTORS PRESENT**

Paul Stanfield, President  
Gregory Beberian, Vice President  
Chris Kapheim  
Ceil W. Howe, Jr.  
Mike Yoshimoto  
David Cehrs, Ph.D.  
Mark C. McKean

**DIRECTORS ABSENT**

None

**OTHERS PRESENT**

KRCD Staff  
David Merritt  
Brian Trevarrow  
Charlotte Gallock  
Cristel Tufenkjian  
Pawan Niroula  
Corey McLaughlin

Consultants & Others  
Steve Haugen (KRWA)  
Matt Meadows (KRWA)

**OPENING BUSINESS**

1. CONVENE  
President Stanfield called the meeting to order at 1:30 p.m.
2. Additions to or Deletions from the Agenda  
None.
3. Public Presentations or Comments  
None.
4. Approval of Minutes  
It was moved by Director Kapheim, seconded by Director Yoshimoto, and unanimously carried that the Minutes of the October 11, 2022 Regular Meeting be approved.  
*(AYES: President Stanfield, Vice-President Beberian, Directors Cehrs, McKean, Howe, Kapheim, and Yoshimoto -NOES: None, -ABSENT: None)*

**REPORTS**

5. Water Conditions  
The Kings River Water Association Water Master, Steve Haugen, reported on water storage on the Kings River System, inflow and outflow at Pine Flat Reservoir, and the available flood control space on the system. Directors' questions were addressed.

6. Directors' Reports

Directors Kapheim and Yoshimoto reported on their attendance at the ACWA Regions 6&7 Water Forum events October 13 and 14, 2022.

7. Business Operations Report (Trevarrow)

Brian Trevarrow provided the Board with a financial position update; the October 2022 Fund Statements; and overall District administrative updates. Mr. Trevarrow also updated the Board on matters related to the District's Other Post-Employment Benefits (OPEB) obligations. Directors' questions were addressed.

It was moved by Director Stanfield, seconded by Director Yoshimoto, and unanimously carried that bills in the amount of \$1,383,429.06, as presented in the Schedule of Disbursements and Current Accounts Payable, be approved and ordered paid.

*(AYES: President Stanfield, Vice-President Beberian, Directors Cehrs, McKean, Howe, Kapheim, and Yoshimoto -NOES: None, -ABSENT: None)*

8. Water Resources Report (Gallock)

Charlotte Gallock, with input from David Merritt, provided the Board with an update on matters related to the Kings River Water Quality Coalition; the Kings Water Alliance; Sustainable Groundwater Management Act and Groundwater Sustainability Agency matters; and upcoming meetings/symposia of relevance to the above that she will be attending. The Board was also informed of the upcoming e-fishing survey under the Fisheries Management Program, as well as the upcoming Weather Modification program start-up. Directors' questions were addressed.

9. Flood Operations & Maintenance Report (Gallock)

Ongoing grant project status updates were provided. Directors' questions were addressed.

10. Power Resources Report (Niroula)

Pawan Niroula, with input from David Merritt, provided the Board with an update on Pine Flat operations and maintenance, FERC, and Unit 4 progress updates. Directors' questions were addressed.

11. External Affairs and Legislative Matters (Tufenkjian)

Cristel Tufenkjian did not have any items in addition to her written report. David Merritt made note of a meeting with U.S. Representatives Bentz and Valadeo regarding Western water matters. Directors' questions were addressed.

12. General Manager's Report (Merritt)

David Merritt noted certain information in the GM's written report, as well as information regarding other matters not already addressed in other report. Specifically noted was Fresno LAFCo's progress on the dissolution of Zalda Reclamation District and that a meeting has been requested with MAGSA regarding the DWR-approved governance structure regarding the McMullin On-Farm Recharge Project headgates. Directors' questions and comments were addressed.

**ACTION ITEMS**

13. Appointment of Delegate for ACWA General Session Membership Meeting

President Stanfield appointed David Merritt as the KRCD Delegate, and Charlotte Gallock as the Alternate, for the ACWA General Session Meeting to be held Wednesday, November 30, 2022 at 12:30 p.m.

14. Approval of Document Retention Schedule

The Board received information regarding revisions to the KRCD Document Retention Schedule as a Policy.

It was moved by Director McKean, seconded by Director Howe, and unanimously carried to adopt the proposed Document Retention Policy and Schedule, as presented by staff and approved by legal counsel.

*(AYES: President Stanfield, Vice-President Beberian, Directors Cehrs, McKean, Howe, Kapheim, and Yoshimoto -NOES: None, -ABSENT: None)*

15. Next Meeting Date and Agenda Items

The next regular meeting is scheduled for 1:30 p.m. on December 13, 2022 at the District Office.

**ADJOURNMENT**

There being no further business, President Stanfield adjourned the meeting at 2:49 p.m.

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Board Secretary

Approved on \_\_\_\_\_, 2022

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Board President