

**Minutes**

KINGS RIVER CONSERVATION DISTRICT  
Board of Directors Meeting

**Date:** July 13, 2021 – Tuesday  
**Time:** 1:30 p.m.  
**Location:** 4886 E. Jensen Avenue, Fresno

President Stanfield called the meeting to order at 1:30 p.m.

**DIRECTORS PRESENT**

Paul Stanfield, President  
Gregory Beberian, Vice President (via Zoom)  
David Cehrs, Ph.D.  
Ceil W. Howe, Jr. (via Zoom)  
Chris Kapheim (via Zoom)  
Mark C. McKean  
Mike Yoshimoto

**DIRECTORS ABSENT**

**OTHERS PRESENT**

KRCD Staff  
David Merritt  
Brian Trevarrow  
Charlotte Gallock  
Cristel Tufenkjian  
Pascoe Bowen (via Zoom)  
Corey McLaughlin

Consultants & Others  
Steve Haugen (KRWA, via Zoom)

**ROUTINE OPENING BUSINESS**

1. Additions to or Deletions from the Agenda  
None.
2. Public Presentations or Comments  
None.
3. Approval of Minutes

It was moved by Director Kapheim, seconded by Director Cehrs, and unanimously carried by roll call vote, that the Minutes of the June 8, 2021 Regular Board Meeting and June 11, 2021 Special Board Meeting be approved as presented by staff during the meeting.

Roll Call Vote:

Director Stanfield: Aye  
Director Beberian: Aye  
Director Howe: Aye  
Director Cehrs: Aye  
Director Kapheim: Aye  
Director McKean: Aye  
Director Yoshimoto: Aye

4. Discussion and Approval of Salary and Benefits for General Manager

After discussion by the Board, it was moved by Director McKean, seconded by Director Yoshimoto, and unanimously carried by roll call vote, to approve a total salary (\$221,400) and benefits package (\$42,000), including a COLA of 3%, of \$263,400.00 for the General Manager position.

Roll Call Vote:

Director Stanfield: Aye  
 Director Beberian: Aye  
 Director Cehrs: Aye  
 Director Howe: Aye  
 Director Kapheim: Aye  
 Director McKean: Aye  
 Director Yoshimoto: Aye

5. Appointment of General Manager

It was moved by Director Cehrs, seconded by Director Howe, and unanimously carried by roll call vote, to appoint David Merritt as the General Manager of Kings River Conservation District.

Roll Call Vote:

Director Stanfield: Aye  
 Director Beberian: Aye  
 Director Cehrs: Aye  
 Director Howe: Aye  
 Director Kapheim: Aye  
 Director McKean: Aye  
 Director Yoshimoto: Aye

6. Appointment of Board Secretary

It was moved by Director Cehrs, seconded by Director Kapheim, and unanimously carried by roll call vote, to appoint David Merritt as Board Secretary for the Kings River Conservation District.

Roll Call Vote:

Director Stanfield: Aye  
 Director Beberian: Aye  
 Director Cehrs: Aye  
 Director Howe: Aye  
 Director Kapheim: Aye  
 Director McKean: Aye  
 Director Yoshimoto: Aye

## REPORTS

7. Water Conditions

The Kings River Water Association Water Master, Steve Haugen, reported on water storage on the Kings River System, inflow and outflow at Pine Flat Reservoir, and the available flood control space on the system. Directors' questions were addressed.

8. Directors' Reports

Director Cehrs commented on his tour of Pine Flat power house, as well as on the potential crisis if next water year is as dry as the previous one.

## 9. Staff Reports

The Board received reports on the prior month's activities from members of the District management staff:

- a. David Merritt, Interim General Manager, reported the following:
  - i. The passing of Richard L. Schafer; a long-standing and active member of the water community in the Central Valley.
  - ii. Administrative matters affecting the District.
  - iii. Upcoming events and meetings of note, especially with local entities and interested parties, and the SWRCB Administrative Hearing Office process regarding Kings water licenses and Fully Appropriated Stream status.
  - iv. Summary of performance and maintenance activities at Pine Flat power plant; the FERC License Amendment progress; plans for development of Unit 4 at Pine Flat; and FERC License renewal process.
  - v. Flood Project activities, including continued work on the removal of invasive plant species and trash in the river channel.
- b. Cristel Tufenkjian, Director of External Affairs, reported the following:
  - i. GSA shared outreach efforts for the Kings Subbasin; historical, present, and future.
  - ii. Addressed questions from the Board Member on several items.
- c. Charlotte Gallock, Director of Water Resources, reported the following:
  - i. SGMA activities in both the Kings and Tulare Lake Subbasins, and developments and activities at the State level.
  - ii. Kings River Clean-up volunteer efforts.
  - iii. The final Phase II Isotope Study results and the plan for review to determine future areas of study/related actions.
  - iv. Addressed questions from the Board Members on several items.
- d. Brian Trevarrow, CFO/Auditor, presented expenditure to budget comparison reports for the period ending June 30, 2021. In addition, the monthly investment report for June 2021 was presented.

## ACTION ITEMS

### 10. Review of Monthly Disbursements (Mark McKean)

It was moved by Director McKean, seconded by Director Cehrs, and unanimously carried by roll call vote, that bills in the amount of \$668,668.40, as presented in the schedule of Disbursements and Current Accounts Payable, be approved and ordered paid.

Roll Call Vote:

Director Stanfield: Aye  
 Director Beberian: Aye  
 Director Cehrs: Aye  
 Director Howe: Aye  
 Director Kapheim: Aye  
 Director McKean: Aye  
 Director Yoshimoto: Absent

### 11. Approval of Annual Report of Reimbursements

The Board received information from Brian Trevarrow, District Auditor, regarding the Annual Report of Reimbursements.

It was moved by Director Cehrs, seconded by Director McKean, and unanimously carried by roll call vote to approve the Annual Report of Reimbursements for the

Fiscal Year ended June 30, 2021, in accordance with Government Code Section 53065.5, as presented by staff.

Roll Call Vote:

- Director Stanfield: Aye
- Director Beberian: Aye
- Director Cehrs: Aye
- Director Howe: Aye
- Director Kapheim: Aye
- Director McKean: Aye
- Director Yoshimoto: Aye

12. Next Meeting Date and Agenda Items (David Merritt)

Next regular meeting is 1:30 p.m. on August 10, 2021.

**ADJOURNMENT**

There being no further business, President Stanfield adjourned the meeting at 2:48 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Board President

Approved on \_\_\_\_\_, 2021

KINGS RIVER CONSERVATION DISTRICT  
 Schedule of Disbursements and Current Accounts Payable  
 Presented July 13, 2021  
 (For Expenditures in the Month Ending June 30, 2021)

Director's Payroll	06/08/21	2,720.10	
Employee Payroll	06/09/21	100,794.42	
Employee Payroll	06/23/21	101,575.69	
			205,090.21
Accounts Payable (KRCD)		324,272.71	324,272.71
	Sub-Total		529,362.92
Ready-Tax Electronic Funds Transfers:			
Employee Tax Deposits	06/02/21		45,355.01
Director's Tax Deposits	06/11/21		1,137.25
Employee Tax Deposits	06/16/21		46,524.33
Employee Tax Deposits	06/30/21		46,288.89
	TOTAL		<u>668,668.40</u>